



## PETITION FOR APPROVAL OF INTERNSHIP HOURS

I would like to submit the following hours for internship approval. If approved, these hours will count toward the 120 hours needed to complete the internship requirement.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Student Number

\_\_\_\_\_  
Name of High School

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In order to receive internship hours, you must complete the information below regarding your internship or community service experience.

**Submit this form to your Career & Community Resource Coordinator at your high school.**

Circle One:    Employment/Internship    Community Service    Career & College Exploration

\_\_\_\_\_  
Name of Company/Organization

\_\_\_\_\_  
Print Mentor's Name

\_\_\_\_\_  
Address, City & State

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Beginning Date of Internship

\_\_\_\_\_  
Ending Date of Internship

Total Number of Hours Served \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Mentor's Signature

.....  
**The Career & Community Resource Coordinator will complete this section:**

Date \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

\_\_\_\_\_  
Total hours awarded

\_\_\_\_\_  
Career & Community Resource Coordinator's Signature

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