

Applying for College: Quick Start Tasks

- **Ask Questions & Communicate Your Plans.** Meet with your School Counselor & IKIC Advisor regularly. Send us emails too!
 - **Set Up & Link Common App School Applications with Naviance.**
 - ****NEW** College App Guide for the New Naviance Interface:** Step-by-Step Instructions for updating your applications: <https://tinyurl.com/WHsappguide>
 - Make a Common Application account: <https://apply.commonapp.org/Login>
 - Connect Your Naviance and Common Application Accounts
 - 1. Log into Naviance
 - 2. Click “Colleges” tab and then “Colleges I’m Applying to”
 - 3. Follow the Step-by-Step Instructions to Sign Your FERPA Waiver
 - **Add other applications to Naviance.** For Colleges **not** on the Common App: Use this step-by-step guide <https://tinyurl.com/WHsappguide>
 - **Request Letters of Recommendation.** Talk to 2-3 teachers AND your counselor about writing Letters of Recommendation. Give them 30 days’ notice so they have time to write you a great letter! Use this guide to request letters on Naviance: <https://tinyurl.com/WHsappguide> See your Counselor or IKIC advisor if you have questions
 - **Request Transcripts** (<https://tinyurl.com/WHsappguide>). All transcript requests must go through Naviance, 2 weeks in advance
 - **Send your ACT/SAT scores to colleges.** Many colleges will NOT accept scores on your transcripts as official scores (including OSU). It can take several weeks for the scores to arrive after you order them. Start ordering them now, if you haven’t done so already and Pre-order scores when you sign up for any future ACT/SAT tests.
 - **Start Writing Your Application Essays** - Have 3 adults read it before you add it to your applications
 - **Proofread, Proofread, Proofread.** Before you submit your applications: Have your School Counselor and/or your IKIC advisor look over your applications with you before you submit them
 - **Plan for Application Fees: IKIC App Payments:** IKIC will pay for up to 3 of your application fees (regardless of income). IKIC payments are NOT the same as waivers. See Mrs. Uniacke for more details. **Fee Waivers (Based on Income):** If you qualify for ACT/SAT & Instructional Fee Waivers, you may qualify for application fee waivers too. You have to fill out the Fee Waiver application every year, make sure you have one on file for the 2018-2019 school year. Talk to your school counselor for more information.
- ✓ **Handy Information and FAQ**
- Whetstone’s CEEB: 361636
 - School Address: 4405 Scenic Drive, Columbus, OH 43214
 - GPA & Class Ranks: Both Weighted and Unweighted GPAs and Class ranks are listed on the transcripts (use weighted GPA and Rank unless they specifically ask for “unweighted”). Do NOT use GPA’s listed on report cards
 - GPA is on a 4.0 scale; Class Rank Type: “Exact”, Grades are assigned YEARLY
 - Your class size is 228 (not the total number listed on your transcript)